

# JENNIFER H. MORRIS

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## EDUCATION

<b>MA, Curatorial Practices</b>	University of Southern California	2014
<b>BA, Art History</b>	Occidental College	2012

## EXPERIENCE

**Executive Director**, Harlow House May 2014 – present

- Manage team of employees for historic Los Angeles house
- Oversaw and coordinated \$500,000, room-by-room restoration of Harlow House
- Develop exhibition design, along with oral history and public education programs

**Curatorial Assistant Intern**, The Museum of Contemporary Art June – August 2013

- Conducted archival and secondary research on artists
- Assisted on preparing exhibition checklist
- Prepared copyright request letters to dealers for future exhibitions

**Curatorial Intern**, The Getty Research Institute June – August 2012

- Organized photo and archival research files using Excel
- Participated in studio visits and artist interviews
- Coordinated public education entrance and seating

**Curatorial Intern**, The Huntington Library May – August 2011

- Assisted curators in procuring caffeine and midday nutrition
- Maintained cleanliness of curators' garments and vehicles

**Volunteer**, Harlow House Jan 2004 – July 2016

- Served as visitor services liaison, giving tours as living history actor
- Operated cash register, ticket distribution, and payment system

## SKILLS

### Media/Design

Adobe Photoshop  
Adobe InDesign  
Final Cut Pro  
Aperture

### Web

HTML/CSS/PHP  
Wordpress  
Twitter/Facebook  
YouTube

### Microsoft Office

Word  
Excel  
PowerPoint  
Outlook